

ST. JOHN'S LUTHERAN CHURCH OF ERIE BASIC WEDDING INFORMATION

Congratulations on your upcoming wedding! We are excited for you both! In order to help things go smoothly on your big day, here are a few things that you might want to know...

PRE-MARITAL COUNSELING

All couples being married at St. John's or by this congregation's pastor need to participate in couples counseling with a licensed specialist. You must give permission to your selected counselor to share with the pastor general (not specific) observations and an overall assessment regarding you two as a couple.

WEDDING DIRECTOR

The service of St. John's wedding director is required on the church campus. His/her task is to assist the pastor in the rehearsal and see that the many details of the wedding run smoothly.

THE REHEARSAL

If the rehearsal is held at St. John's Lutheran Church, it takes only about one hour. Besides having your entire bridal party here on time, you should provide the following at the rehearsal:

- Pennsylvania Marriage License
- All fees due

And if applicable:

- Dripless candles for the Unity Candle and Candelabra
- All non-perishable decorations desired (floral, pew bows, etc.)
- Guest book and pen
- Wedding rings

FEES

All wedding and reception fees must be paid in full to the wedding hostess before the beginning of the rehearsal . no exceptions. The fee scale is as follows:

	<i>Member</i>	<i>Non-Member</i>
Sanctuary use*	\$ 0	\$ 400
Parish Hall use*	\$ 0	\$ 400
Pastor	\$ 0	\$ 225
Organist	\$ 100	\$ 150
Wedding Director		
Sanctuary events	\$ 50	\$ 125
Parish Hall events	\$ 50	\$ 125
Custodian		
Sanctuary events	\$ 50	\$ 75
Parish Hall events	\$ 50	\$ 75

** may require additional deposit and/or paperwork*



REMINDER

This policy serves to explain operations and understandings regarding the said topic, clarifying and superseding all prior policies, continuing resolutions, and documents on the same topic accordingly. St. John's Lutheran Church holds the right to change/amend/clarify this policy/form at any time without any prior notification.

ST. JOHN'S LUTHERAN CHURCH OF ERIE — YOU BELONG HERE.

ST. JOHN'S LUTHERAN CHURCH OF ERIE WEDDING INFORMATION FORM

WEDDING DATE: _____ TIME: _____ AM PM
 Sun Mon Tues Wed Thurs Fri Sat

WEDDING LOCATION: _____

LOCATION ADDRESS: _____
(Street) (City & State) (Zip Code)

REHEARSAL DATE: _____ TIME: _____ AM PM
 Sun Mon Tues Wed Thurs Fri Sat

REHEARSAL LOCATION (*if different*): _____

NUMBER OF EXPECTED GUESTS: _____

I. GROOM AND BRIDE

† FULL NAME OF GROOM: _____
(First) (Middle) (Last)

Address: _____
(Street) (City & State) (Zip Code)

Phone: (____) _____ mobile home work E-mail: _____

Birthdate: _____ Occupation: _____ Employer: _____

Church Membership or Religious Background (*if any*): _____

Previous Marriage(s): _____ Ending Date(s): _____

Children by previous marriage(s) and ages: _____

† FULL NAME OF BRIDE: _____
(First) (Middle) (Last)

Address: _____
(Street) (City & State) (Zip Code)

Phone: (____) _____ mobile home work E-mail: _____

Birthdate: _____ Occupation: _____ Employer: _____

Church Membership or Religious Background (*if any*): _____

Previous Marriage(s): _____ Ending Date(s): _____

Children by previous marriage(s) and ages: _____

II. WEDDING PARTY

† Best Man: _____ Phone: (____) _____ E-mail: _____

Groomsmen: _____

† _____ of Honor: _____ Phone: (____) _____ E-mail: _____

Bridesmaids: _____

Flower Girl(s): _____ Ring Bearer(s): _____

Mother(s) to be seated: _____

Grandmother(s) to be seated: _____

III. CEREMONY

What first names do you wish to have used? † _____ † _____

How would you like to be introduced at the end of the ceremony? _____

Do you plan to exchange rings? yes no Unity Candle? yes no

Do you have your own vows? yes no (If yes, enclose them with this form.)

Other special traditions in the ceremony: _____

Preferred Clergy Attire:

Rehearsal Ceremony

- High Church (alb, stole, etc.): _____
- Formal (tux, suit, etc.): _____
- Military* (dress whites, etc.): _____
- Casual (Dockers, Hawaiian, etc.): _____
- Other: _____

** available to military personnel only*

Do you need the services of St. John's organist? yes no If yes, please list your music requests:

Prelude(s): _____

Wedding Party processional: _____

Bridal entry: _____

Wedding Party recessional: _____

Postlude(s): _____

Other: _____

Are you having other/additional music (*soloist, instrumentalist, etc.*)? yes no If yes, please note:

Are you having any special Bible passages, poems, friends as readers, or any other special addition to the ceremony? yes no If yes, please note:

IV. RECEPTION

RECEPTION DATE: _____ TIME: _____ AM PM
 Sun Mon Tues Wed Thurs Fri Sat

HOSTED AT ST. JOHN'S? yes no If no:

RECEPTION LOCATION: _____

LOCATION ADDRESS: _____
(Street) (City & State) (Zip Code)

V. FLORIST

Name: _____ Phone: (____) _____

Website: _____ Email: _____

VI. PHOTOGRAPHER

Name: _____ Phone: (____) _____

Website: _____ Email: _____

VI. VIDEOGRAPHER

Name: _____ Phone: (____) _____

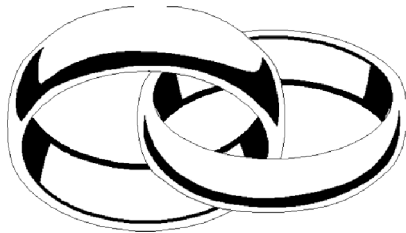
Website: _____ Email: _____

VII. PRE-MARRIAGE COUNSELING

Name: _____ Phone: (____) _____

Address: _____
(Street) (City & State) (Zip Code)

Email: _____ License Type: _____ Dates: _____



FOR OFFICE USE:	<input type="checkbox"/> Custodian	<input type="checkbox"/> Altar Guild	<input type="checkbox"/> Milestone	<input type="checkbox"/> Pastoral Meeting	<input type="checkbox"/> Congregation Record	
	<input type="checkbox"/> Organist	<input type="checkbox"/> Marriage Counseling	<input type="checkbox"/> Marriage License			
FEEs:	<input type="checkbox"/> Custodian	<input type="checkbox"/> Organist	<input type="checkbox"/> Director	<input type="checkbox"/> Pastor	<input type="checkbox"/> Sanctuary	<input type="checkbox"/> Fellowship Hall
MEMBER:	<input type="checkbox"/> Yes	<input type="checkbox"/> No				